

Automatic Reporting

This document explains the automatic reporting method which aims to simplify your annual reporting procedure. The method is based on the principle that the quantity of packaging material put on the market correlates with your annual sales figures.

1 | Preliminary conditions

- Your company is a **member of Valorlux**
- **Valorlux has previously received a reference report.** To opt for the automatic reporting method, your company has already declared packaging put on the market via another reporting method in the past. This part is essential for us to evaluate the composition and weight of your packaging material
- The **amount of the reference report must not exceed 1.000 EUR VAT excluded.** In case your company has several membership contracts, the sum of all the reports cannot exceed 1.000 EUR (VAT excluded). You can find this information in the document “Déclaration de mise sur le marché” which we have sent to you together with your last annual statement. (see example below)

Document „Déclaration de mise sur le marché”

07.11.2019

Numéro d'adhérent : _____

Verre	Papier Carton	Acier	Aluminium	PET	PVC	HDPE	Carton à Boisson	Autres valorisables	Autres non Valorisables	Réutilisable	Papier/Carton secondaire	Bois secondaire	Autres secondaire	Point Vert par Unités (EUR.)
													Nombre d'unités	Point Vert par Produit (EUR.)

TOTAL DECLARATION :

<=1.000 €

2 | How to report?

- You inform Valorlux by email that you want to opt for the automatic reporting method
- You provide us with your **Luxembourgish sales revenue** for the reporting period
- If we have never received a report by sales revenue from your company, you need to join your sales revenues for the previous 2 years
- All information should be sent to **service.administratif@valorlux.lu**
- As soon as it is available, you send us your annual financial statements relating to the current reporting period as well as those related to the two previous years (in case it is your first automatic reporting)

3 | Important:

- To guarantee the quality of our data, a **new reference report** (i.e. a report based on another method than reporting by sales revenue) must be established **every 4 years**
- Your financial contribution will at least amount to the minimal membership cost
- Your data is treated in complete confidence
- Valorlux reserves the right to change the reporting criteria

Example:

In 2021 you want to report automatically for the year 2020. Therefore, you submit your Luxembourgish sales revenues for 2020, 2019 and 2018. 2020 and 2019 are necessary to perform the calculation. 2018 is needed for information purposes only.

2020: 22.000 EUR for the current reporting year

2019: 20.000 EUR for the reference year

1st step:

We calculate the evolution rate of your sales revenues

$$\text{Calculation} = \frac{\text{2020}}{\text{2019}} = \frac{\text{Sales revenue for the reporting period}}{\text{Sales revenue for the reference period}} = \frac{22.000}{20.000} = +10\%$$

2nd step

We multiply the already known weights of your reference report indicated in a previous reference report with the evolution rate of your sales revenue. This calculation allows us to establish the weight of the packaging materials put on the market for the current reporting period

	PACKAGING MATERIALS BY CATEGORY IN KG					
	Glass	Paper/ Cardboard	Steel	Aluminium	etc.	Total
2019: Reference report	1.000	600	1.250	850	...	3.700
Evolution of sales revenue	+ 10%					
2020: Reporting period	1.100	660	1.375	935	...	4.070

3rd step:

We multiply the weights calculated in the second step by the Green Dot Tariffs valid for the reporting period. A current list of the Green Dot rates is available on our homepage. (<https://www.valorlux.lu/en/media-library>)

	PACKAGING MATERIALS BY CATEGORY IN KG					
	Glass	Paper/ Cardboard	Steel	Aluminium	etc.	Total
2020 : reporting period	1.100	660	1.375	935	...	4.070
Green Dot Tariff 2020 (Euro/kg)	0,0137	0,0441	0,0206	0,0246	...	
Financial Contribution 2020	15,07	29,11	28,33	23,00	...	95,51

► In this example, the financial contribution for 2019 equals to 95,51 EUR (without VAT)